

## **Unique Opportunity for Law School Graduate**

The Office of the Humboldt County Public Defender, in Winnemucca, Nevada, is seeking a **Deputy Public Defender**.

**A recent amendment to Nevada Supreme Court Rule 49.5 permits the practice of law by any graduate of an accredited law school with a juris doctorate law degree**, who (1) is employed by a rural public defender office, and (2) intends to become a member of the Nevada Bar, and (3) is supervised by a licensed Nevada attorney, and (3) has not been denied admission to practice in any state for failure to meet applicable character standards, and (4) is not subject to any discipline for dishonesty or the subject of pending disciplinary matters in any jurisdiction, and (5) becomes certified with the Nevada State Bar pursuant to Nevada Supreme Court Rule 49.5.

Successful applicants may qualify for a training stipend and state bar training stipend. See [https://dids.nv.gov/Job\\_Training/Job\\_Training/](https://dids.nv.gov/Job_Training/Job_Training/)

**Salary: \$ 92,538.16 - \$ 127,240.71**

**Relocation/Sign-On Bonus available**

A commitment of three years is sought.

Humboldt County offers an excellent benefits package, including:

- No Nevada state income tax
- Nevada PERS - contributions paid 100% by the County. Participants are vested in the system after five years
- No Social Security taxes
- Medicare deduction of 1.45% of salary
- 12 paid holidays
- Annual leave plan
- Sick leave plan
- Medical, dental, vision, health savings account and life insurance plans:
  - Medical Plan includes a choice between a PPO and a High Deductible Plan.
  - Monthly stipend provided to assist with monthly insurance costs. Any excess stipend funds the employee's HSA Account on the High Deductible Plan.
- Worker's Compensation
- Employee assistance plan
- Deferred Compensation plans available
- Voluntary additional insurance plans available

Humboldt County, Nevada is an equal opportunity employer and provider in the services it offers.

**DEPUTY PUBLIC DEFENDER**

**DEFINITION:**

Under general supervision, performs a wide range of the more complex professional criminal defense work in the Public Defender's Office; performs legal research; represents the Public Defender on assigned cases; and performs related work as required.

**DISTINGUISHING CHARACTERISTICS:**

An employee in this class is an "at-will" employee serving at the pleasure of the Public Defender. Incumbents are assigned the more difficult and complex professional legal investigative and research work required for trial preparation, as well as the performance of trial work.

**EXAMPLES OF DUTIES:**

The duties listed below are examples of the work typically performed by the employee in this class. Not all assigned duties may be listed. *Marginal duties* (shown in *italics*) are those which are non-essential functions for this class.

1. Review criminal complaints and analyze for the propriety of charge(s).
2. Conduct client interviews.
3. Coordinate investigations and interviewing of witnesses.
4. Selects, directs, develops and evaluates department staff; instructs and trains staff to enhance staff capabilities, effective utilization of time, and improvement of the delivery of services; advises staff on resolution of problems, hears, responds to and resolves staff problems, concerns, complaints and grievances; administers discipline.
5. Analyze the facts of a case and legal precedents for preliminary hearing motions, stipulations, or waivers.
6. Interprets and applies laws, court decisions and other legal documents for use in the preparation of cases, opinions and briefs.
7. Conduct arraignments.
8. Assemble evidence and legal materials for trial purposes and/or discussion of settlements with prosecutors.
9. Conduct jury trials for the defense.
10. Prepare pleadings and other legal documents in connection with suits, trials, hearings, conservator ships, and other legal proceedings.

11. Prepare for and conduct sentencing.
12. Carry out the procedures for probation, parole revocation, extraditions, insanity matters, and juvenile court cases.
13. Conduct misdemeanor/bench trials for the defense.
14. Coordinate legal work with the District Attorney's office and other law enforcement agencies without impairing the defense.
15. Perform the more complex legal representation and casework as assigned.

### **QUALIFICATIONS FOR EMPLOYMENT:**

#### **Knowledge and Ability:**

*Knowledge of* principles and practices of criminal law, trial procedures and rules of evidence; legal research methods and judicial procedures; statutory and constitutional laws of the State of Nevada.

*Ability to* research, analyze and apply legal principles, facts, evidence and precedents to legal problems; prepare and present statements of law, fact and argument clearly, logically, and persuasively in written and oral form in a variety of legal matters; manage a legal caseload; provide legal advice to a variety of public officials.

#### **Special Requirements:**

Must be certified by the Nevada State Bar to engage in limited practice pursuant to Nevada Supreme Court Rule 49.5.

Possession of a driver's license or alternate means of travel.

#### **Experience and Training:**

Any combination of training, education, and experience, which would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

Graduation from law school with a J.D. degree.

### **PHYSICAL DEMANDS:**

Dexterity and coordination to handle files and single pieces of paper; occasional lifting of items weighing up to twenty-five pounds such as files, stacks of paper, reference and other materials. Moving from place-to-place within the office; some reaching for items above and below desk level.

### **WORKING CONDITIONS:**

Generally, clean work environment with limited exposure to conditions such as dust, fumes, odors, or noise. Availability and transportation is required to attend meetings outside of normal business

hours.

**FLSA STATUS:**

Exempt.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**Website**

To apply: <https://www.governmentjobs.com/careers/hcnv>

**Agency**

Humboldt County, Nevada

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